

**Association Statute (including corrections accepted by the Associations Registrar)**

Mark 1: membership

**Accepting members**

1.
  - (a) The founders of the association are members from the day the association was registered.
  - (b) A person who wishes to become a member will send a request to the Board of Directors in the following format:  
"I <name, address and ID number> request to be a member of Windows – Channels for Communication. The goals and statute of the association are known to me. If I am accepted as a member, I will follow the instructions of the statute and the resolutions of the General Assembly of Windows."
  - (c) The decision regarding the acceptance or rejection of a request to be a member is made by the Board of Directors; In case of rejection by the Board of Directors, the person requesting membership may appeal in front of the closest General Assembly.

**The rights and duties of a member.**

2.
  - (a) A member of the association can participate and vote in every plenary meeting of the General Assembly, and will have a single vote in every round of voting; they can vote or be chosen as board member or a member of the audit committee.
  - (b) A member may participate in the activities of the association and enjoy its services.
  - (c) The Board, with the approval of the General Assembly, is allowed to set a membership fee that is then compulsory for all members.
  - (d) Termination of membership does not release one from payment of the association membership fee due before the date of termination.

**Termination of membership**

3.
  - (a) Membership in the association is terminated-
    - (1) if a member dies, in case of a corporation, when it is dismantled.
    - (2) a hand-written 30-day notice is handed the Board by a member wishing to resign
    - (3) if a member is expelled by the association.
  - (b) The General Assembly, by the suggestion of the Board, may decide to expel a member from the association in one or more of the following cases:
    - (1) The member did not pay membership fees;
    - (2) The member did not follow the statute or decision of the General Assembly;

- (3) The member acts against the goals of the association;
- (4) The member is found guilty of an offense involving moral turpitude.
- (c) The Board will not suggest expelling a member before the member has had a decent chance to present their response to the Board and will not suggest terminating a membership for reasons stated in sub-regulations (b1)/(b2)/(b3) unless said member has been given a decent amount of time to right a fix what is wrong.

#### **Message delivery to member**

- 4. An invitation, a request, a notification and any other message from the association to a member will be extended in writing on paper and delivered in person or sent by regular mail or electronic mail to the address written in the book of members; pending a written request, the association will change a member's address written in the book of members.

#### **Mark 2: The General Assembly**

##### **Time and place**

- 5. The day, time and place of the plenary meeting of the General Assembly will be decided by the Board.

##### **Invitation**

- 6. A plenary meeting of the General Assembly will be arranged by a message to be sent to every member at least 10 days in advance and will include the day, time, place and schedule of the Assembly.

##### **The roles of a regular General Assembly**

- 7. A regular General Assembly will hear reports on the actions of the Board and the actions of the audit committee, will discuss them and the financial report the Board presented, will decide on their confirmation and elect a Board of Directors and an audit committee.

##### **Minimum audience**

- 8. (a) A General Assembly will not open unless at least a quarter of the members are present; If a quarter or more of the members are present at the beginning of the meeting, the Assembly may continue even if the number of members present drops.  
(b) If said minimum is not present an hour from the time written in the invitation, the Assembly will be postponed, with no new invitation needed, for two hours later at the same

place. In this later Assembly, the members present may discuss and decide, be their number as it may. (A change accepted by the General Assembly on May 9, 2003).

### **Chairperson and secretary**

9. The General Assembly will elect a chairperson and a secretary who are members.

### **Decisions**

10. Decisions in the General Assembly will be accepted by the majority of votes, unless the law or this statute require a different majority for their acceptance; In cases of a tie, the chairperson of the Assembly may rule on the final decision.

### **Protocol**

11. The secretary of the General Assembly will manage the Assembly protocol.

### **Mark 3: The Board**

#### **Number of members**

12. The number of Board members will be decided by the General Assembly and will be no less than two: the General Assembly held at April 2, 2016 decided that the Board of Directors will consist of at least 5 people.

#### **Board period**

13. (a) The Board will serve from its election by the General Assembly until another General Assembly elects a new Board; a member of the last Board may be elected again to the new Board.
- (b) A Board member may resign at any time by written notification to the Board; a member of the Board will cease to be one if declared incompetent or bankrupt.

#### **Board completion**

14. (a) In case a place on the Board becomes vacant, the remaining Board members may nominate another member of the association to fill the vacant place until the next General Assembly; until this nomination, the remaining Board members may continue its work.
- (b) In case a Board member is unable to fill their duties, the other Board members may nominate a member of the association to replace them until the Board member can return to their duty.

### **Board meetings**

15. The Board may arrange the dates of its meetings by itself, invitations to its meetings, the minimum amount of people and the way they are held.

### **Decisions**

16. Decisions of the Board will be made by a majority vote; if the votes are tied, the proposal will not be accepted; the unanimous decision of all members of the Board may be accepted without a meeting.

### **Protocol**

17. The Board will conduct minutes of its meetings and decisions.

### **The right of representation**

18. The Board may authorize two or more of its members to sign binding documents on behalf of the association and take other actions that are within the authority of the Board. An addition to the statute: The Board may authorize two members of the association to sign any document, notes, checks and any other commitments made in name of the association and in its place on behalf of the board and in its place, hereinafter the authorized, as long as one of the authorized is a member of the Board and the other according to the discretion of the Board. The Board may authorize each of the signatories to bear all the above authorities or some of them. (This change to the statute was accepted by the General Assembly on June 7, 2003).

### Mark 4: The audit Assembly

#### **Application of provisions**

19. The provisions of regulations 12 to 17 will apply (with the necessary changes) to the audit committee as well.

### Mark 5: Branches

#### **Establishment and organization of branches**

20. The association may, following a decision of the General Assembly, establish branches and determine their organization and the procedures for managing their affairs.

Mark 6: Assets after liquidation

**Transfer of surplus assets**

21. If the association is dissolved, after its debts have been fully discharged, any remaining assets will be transferred to another non-profit association with similar goals.

**Additions to the Common Statute adopted by Windows on its establishment:**

The name of the association:

In the General Assembly held on June 9, 1994, it was decided to change the name of the association from "Tzabar – A Monthly Magazine for Children" to "Windows – Channels for Communication."

The goals of the association:

In the General Assembly held on June 9, 1994 it was decided to expand the goals of the association as follows: "To create multi-lingual channels for communication between Arab and Jewish children, that will serve as an educational tool to encourage acquaintance, openness, understanding and cooperation between the two peoples."

The goals of the association :

In the General Assembly held on June 19, 2009 it was decided to expand the goals of the association as follows: "To develop and implement social and educational programs aiming to promote human rights, democracy, peace and constructive relations between Jews and Palestinians."

All changes were approved by the Associations Registrar.

This version of the statute was updated on May 15, 2016